

JEWISH FAMILY SERVICE OF LOS ANGELES

JFS {Hope
Emergency Shelters

Job Description/Notice of Vacancy

Per Diem/ As needed
Non -Union
Time Limited position Dependent on Funding
EOE/AA

CLASSIFICATION: Domestic Violence Residential Counselor

GRADE: 3A

SALARY RANGE: Per CBA

PURPOSE: As part of a multidisciplinary team, the **Per Diem/ On call Domestic Violence Residential Counselor** provides direct client services to crisis line and shelter clients on a 24-hour seven day per week basis, according to established agency standards.

QUALIFICATIONS:

- High school diploma or equivalent required
- One-year experience in domestic violence or related field preferred
- Ability to work in shelter setting with victims of abuse
- Knowledge and familiarity with crisis intervention techniques
- Knowledge of issues related to family violence, particularly intimate partner abuse, child abuse and teen dating violence.
- 40-hour domestic violence training certificate required
- Bilingual Spanish is a plus
- Culturally sensitive and able to work with a multicultural client/customer population
- Ability work in a non-judgmental manner and foster positive growth/outcomes
- Able to work as part of a team and maintain professional boundaries
- Must pass a criminal background check (Live Scan fingerprinting) and reference check prior to beginning employment

RESPONSIBILITIES/ESSENTIAL FUNCTIONS:

- Responsible for the overall safety of clients, by providing continuous on-site coverage during scheduled shift
- Crisis intervention counseling
- Answer 24-hour crisis line
- Complete case management tasks as assigned or necessary
- Surveillance and safety of confidential location
- Monitor whereabouts and safety plans of all clients
- Handle client requests
- Interact with law enforcement and other community agencies
- Facilitate shelter intake and/or shelter placement
- Maintain accurate client documentation and statistical reports
- Assist residents with shelter guidelines
- Attend weekly staff meetings
- Performs other duties/special projects as assigned by the direct supervisor

Jewish Family Service is proud to provide equal employment opportunities to all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, national or ethnic origin, age, disability or status as a veteran.